

UNITED STATES DISTRICT COURT
DISTRICT OF CONNECTICUT
141 CHURCH STREET
NEW HAVEN, CONNECTICUT 06510
(203) 773-2140
www.ctd.uscourts.gov

KEVIN F. ROWE
CLERK

VICTORIA C. MINOR
CHIEF DEPUTY CLERK

LORI A. INFERRERA
DEPUTY IN CHARGE - NEW HAVEN

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INFORMATION TECHNOLOGY
MANAGER

December 6, 2004

NOTICE TO CJA PANEL ATTORNEYS

BEGINNING IN 2005, THE PRIMARY METHOD OF NOTIFICATION TO THE CJA PANEL WILL BE BY EMAIL SO WE ARE IN THE PROCESS OF VERIFYING EMAIL ADDRESSES AND CM/ECF REGISTRATIONS FOR ALL CJA PANEL MEMBERS. WE WOULD LIKE TO COMPLETE THIS PROCESS BY DECEMBER 31, 2004.

PLEASE SEND EMAIL TO VICTORIA C. MINOR, CHIEF DEPUTY CLERK, AT VICTORIA_MINOR@CTD.USCOURTS.GOV, TO VERIFY YOUR CURRENT EMAIL ADDRESS.

IF YOU HAVE NOT PROVIDED THE COURT WITH AN EMAIL ADDRESS, OR IF YOU HAVE NOT BEEN GETTING EMAIL NOTIFICATION FROM THE COURT, PLEASE SEND YOUR EMAIL ADDRESS TO VICTORIA C. MINOR, CHIEF DEPUTY CLERK, AT VICTORIA_MINOR@CTD.USCOURTS.GOV.

IF YOU HAVE NOT YET REGISTERED TO PARTICIPATE IN THE COURT'S CM/ECF SYSTEM, PLEASE DOWNLOAD A REGISTRATION FORM FROM THE COURT'S WEBSITE AT <http://www.ctd.uscourts.gov/cmecf/>, COMPLETE THE FORM AND RETURN IT TO NEW HAVEN BY DECEMBER 31, 2004.

IF YOU HAVE ALREADY COMPLETED A REGISTRATION FORM, YOU SHOULD HAVE RECEIVED A LOGIN AND PASSWORD. IF YOU HAVE FORGOTTEN YOUR LOGIN/PASSWORD, OR IF YOU ARE UNSURE OF WHETHER OR NOT YOU ARE REGISTERED, PLEASE CONTACT VICTORIA C. MINOR, CHIEF DEPUTY CLERK, BY PHONE (203-773-2430) OR BY EMAIL (VICTORIA_MINOR@CTD.USCOURTS.GOV).

ALL CHANGES TO THE COURT'S CM/ECF PROCEDURES ARE BEING POSTED TO THE COURT'S WEBSITE AT <http://www.ctd.uscourts.gov/cmecf/>, AND ARE NO LONGER BEING SENT IN PAPER. TO BE SURE YOU HAVE THE LATEST INFORMATION, PLEASE BOOKMARK AND REGULARLY VISIT THE COURT'S SITE.

THANK YOU.

KEVIN F. ROWE, Clerk